



Alaska Nurses
Association

Report an Unsafe Assignment or Workplace Safety Issue

Select your workplace:

Providence Alaska Medical Center

Central Peninsula Hospital & Heritage Place

PeaceHealth Ketchikan Medical Center

Name:

Personal Email:

Cell Phone:

Employee ID Number:

Date and Time of Incident:

Select Issues:

Staffing

Missed Breaks & Meals

Workplace Injury or
Illness

Equipment & Supplies

Workplace Violence

Other

System Failure

Please provide details about the incident you are reporting:

Please describe the incident and include details on unintended consequences to the patient (e.g. delayed medication, documentation) or to the nurse (e.g. no continuity of care, missed break, injury):



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Unit / Location:

Shift:

Census:

Number of patients assigned to you

Number of admissions to unit on shift:

Number of discharges on unit during shift:

Number of transfers in/out of unit on shift:

Number of RNs:

Number of LPNs:

Number of PCTs, CNAs:

Other Staff:

Actions Taken:

I filed an incident report at work

I notified a supervisor

This was resolved on my shift

Other:

How to Submit Your Form

This form should be submitted to AaNA and your local union leaders. You should also keep a copy of this completed form. You can fax your form to 907-272-0292 or send it via email to the appropriate address below:

Providence Alaska Medical Center

Email to prn@aknurse.org

Central Peninsula Hospital & Heritage Place

Email to cph@aknurse.org

PeaceHealth Ketchikan Medical Center

Email to ktn@aknurse.org